



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

Privacy Notice for Investors and Shareholders Siam Steel Service Center Public Company Limited

Siam Steel Service Center Public Company Limited (“the Company”) respects the significance of maintaining confidentiality amongst shareholders and/or proxies. With reference to the Personal Data Protection Act B.E. 2562 (2019), the Company deliberately provides this Privacy Notice to be applied for the collection, use, disclosure, and processing of Personal Data to verify the identity of shareholders and/or proxies directly and/or indirectly. The details are described as follows:

1. Personal Data to be Collected

The Company will obtain and collect Personal Data directly from shareholders and/or proxies and from Thailand Securities Depository Company Limited (“TSD”), who is the Company's Share Registrar. Personal Data comprises the following elements:

1.1 General Personal Data such as name, surname, identification number, date of birth, gender, shareholder identification number, number of shares, photograph, relevant video footage (only taken on the Company’s premises) etc.

1.2 Contact Information such as address, telephone number, and email address; and

1.3 Financial information such as bank account numbers used for payment of dividends.

Remark: Documents for registration and/or appointment of a proxy which the shareholders and/or proxies submit to the Company which may contain sensitive information such as nationality, blood group and religion and which are unnecessary for a Shareholder Meeting will not be recorded. The Company do not intend to collect sensitive data, so before submission of documents to the Company, the shareholders and/or proxies can cross out or conceal such sensitive data. Whenever the shareholders and/or proxies have not concealed such sensitive data, the Company reserves the right to conceal such sensitive data on the received documents.

2. Purpose of Collection, Use and Disclosure of Personal Data

The Company is required to collect, use, and disclose Personal Data of the shareholders and/or proxies for the following purposes:

2.1 For the benefit of calling, arranging, and conducting the Annual General Meeting of Shareholders of the Company pursuant to the Company’s Articles of Association as well as applicable laws, notifications and criteria for meeting arrangement as stipulated by the government; and

2.2 For the benefit of registration of attendees to the Annual General Meeting of Shareholders, quorum counting, voting, and counting of votes.



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3. Persons to whom the Company could disclose Personal Data of the Shareholders and/or Proxies

The Company will not disclose Personal Data of a confidential nature to external parties except where consent has been granted. For instance, Personal Data might need to be disclosed to the Company's insurers to enable the purposes stated in paragraph 2 above. The Company may need to disclose or report Personal Data in accordance with applicable laws and legal requirements to authorities such as the Securities and Exchange Commission, the Securities Exchange of Thailand, TSD, the Company's Registrar, or the Department of Business Development.

In addition, the Company may need to disclose Personal Data to external parties to conduct auditing, to provide legal advice, assessment and litigation, and/or other required formal actions.

4. Rights of Data Subjects

With reference to the Personal Data Protection Act B.E. 2562 (2019) as well as the applicable laws, all data subjects own proprietary rights which comprise the right to withdraw consent, to request access to and obtain a copy of Personal Data held by the Company, to request the disclosure of Personal Data without consent, to request the transfer of Personal Data to other persons as specified by laws, to object to the collection, use, or disclosure of the Personal Data, to request for erasure or destruction of their Personal Data or anonyms the Personal Data so that the data subject cannot be identified, to restrain the use of Personal Data, to request that Personal Data be accurate, up-to-date and not misleading, and to file a complaint in the event that the data controller or the data processor violates or does not comply with the Personal Data Protection Act and relevant laws.

5. Personal Data Retention Period

5.1 The Company shall retain Personal Data for as long as it is necessary to fulfill the purpose for which it was collected, for the legal or business purposes of the Company, or as required by applicable laws. The Personal Data may be kept for a period of up to 10 years in case the information is needed to resolve contractual disputes.

5.2 The Company provides a system that will delete Personal Data within the prescribed timelines of a request for erasure as well as when the Personal Data is no longer needed.

6. Contact Information

Company Secretary / Legal Department. Siam Steel Service Center Public Company Limited
51/3, Moo 2, Poochaosamingprai Road, Bangyaparak, Samutprakarn, 10130
Tel: 02-394-2897 / 02-385-9254-56, 138-139, E-mail: hiran@ssscth.com


Mr. Hiroyuki Inoguchi
Vice President

